



Clerk to the Council
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MINUTES

Greenham Parish Council Meeting in St Marys Church Hall, New Road, Greenham RG19 8RZ
on **Wednesday 13th March 2024** AT 7.30PM

Councillors Present:

Cllr. Steve Jones (Chair)
Cllr. Julian Swift-Hook, (Vice Chair)
Cllr. Martin Sanderson
Cllr. Gary Puffett
Cllr. Chris Austin
Cllr. Martin Griffiths
Cllr. Sally-Ann Jay
Cllr. Phil Barnett
Cllr. Pragna Hay

Clerk: Mrs Kim Lloyd

Public: 0

The meeting was recorded for the sole purpose of producing the minutes of this meeting. The recording will be deleted once the minutes have been agreed.

1 APOLOGIES FOR ABSENCE

Cllr. Billy Drummond, Cllr. Alison Blackborow, Cllr. Ken Neal, Cllr. Michael Wakelyn-Green.

2 DECLARATIONS OF INTEREST ON AGENDA ITEMS

Cllr. Swift-Hook declared an interest on Item 11, 80th Anniversary D-Day Landings event as director of Greenham Control Tower and Kennett Radio who were already represented in the D-Day working party.

3 PUBLIC PARTICIPATION

None

4 PLANNING SCHEDULE

4.1 The following new planning applications were considered.

- [24/00178/REG4](#) Adjacent Parish -Park House School, Andover Road, Newbury, RG14 6NQ. The proposal is to remove existing chain-link fencing and erect new weldmesh fencing to the north boundary of the school, adjacent to Monks Lane.
The Parish Council **resolved** to no objections.

- [24/00270/FUL](#) Unit 1B, The Paddocks, Hambridge Road, Newbury RG14 5TQ. Installation of new double entrance doors, windows and associated works.
 - The Parish Council **resolved** to no objections.

- [24/00282/OOD](#) Out Of District Planning Consultation, Basingstoke and Deane Borough Council, Threeways Harts Lane, Hampshire, Newtown, RG20 9AP. BDBC: Ref 24/00290/FUL: Erection of a detached dwelling, together with access, parking, landscaping and other associated works and infrastructure.
 - The Parish Council **resolved** to no comment.

- [23/01585/OUTMAJ](#) Sandlesford Park West, New Warren Farm, Warren Road, Newbury. PROPOSAL: Outline application for the phased delivery of up to 360 dwellings; demolition of House and other buildings; widening of Warren Road to provide access through to Andover Road to the west; emergency access via Kendrick Road; provision of open space; drainage, walking, cycling, green and other associated infrastructure, including 40% affordable housing provision. All matters to be reserved, except for access into the site for vehicles, pedestrians and cycles along the Warren Road corridor.

This is to inform you that additional drawings/amended plans for the above application have been received by the Council. The main changes to the application include:

 1. Covering Letter - Response to Consultee Comments
 2. Environmental Statement Addendum - ES Addendum Report with appended updated Transport, Air Quality and Noise Assessments and Framework Travel Plan
 3. Updated FRA / SWDS - ES Chapter 10 Appendix 10.1 - Updated Flood Risk Assessment and Surface Water Drainage Strategy
 4. Updated / additional documents - Bat Survey, Lighting Assessment, Landscape note
 5. Amended / Additional Plans - Landscape Masterplan, Warren Road Plan and Cross Sections, Open Space Plan, Site Location Plans
 - The Parish Council **resolved** to reiterate the previous representation of objection. Cllr. Jones proposed and Cllr. Swift-Hook seconded, all in favour.

(Cllr. Sally-Ann Jay arrived)

- [Consultation on the draft Hungerford Neighbourhood Development Plan \(Regulation 14\)](#) Parish Council can make representation or an individual can online using the [survey form](#) All representations must be received by 5pm on Friday 29 March 2024.
 - The Parish Council **resolved** to no comment.

4.2 Recent planning decisions taken by WBC.

- **23/02922/FUL** The Berkshire Stand, Newbury Racecourse, Racecourse Road, Newbury RG14 7NZ. Partial demolition of the west section of existing stepped entrance to the Weighing Room of the Berkshire Stand, and erection of a DDA compliant access ramp. – Granted

- **23/02744/PASOL** Metal Improvement Co Inc, Hambridge Lane, Newbury, RG14 5TU. Application to determine if prior approval is required for a proposed: Installation of solar photovoltaics and associated works. - Prior Approval is not required.

- **23/01904/FULMAJ** Newbury Racecourse, Racecourse Road, Newbury, RG14 7NZ. Detailed application for the construction of an irrigation reservoir, fencing and ancillary Works – Granted.

5 MINUTES

The Minutes of the Parish Council meeting held on 14th February 2024 were **resolved** to be a true representation of the meeting. Cllr. Jones proposed and Cllr. Sanderson seconded. All in favour.

6 FINANCE

(i) March payments were approved to pay as shown in Appendix 1. Cllr. Jones proposed and Cllr. Sally-Ann Jay seconded, all in favour.

(ii) The Bank Reconciliation to 1st February 2024 was approved. Cllr. Jones proposed, Cllr. Sally-Ann Jay seconded, all in favour.

(iii) The Quarterly Review of Transactions matched to bank statements were checked by Cllr. Drummond, with no inaccuracies reported.

7 DRONES FLYING IN THE PARISH

Information had been added to the Greenham Parish Website and Facebook page. The Police ask for people to call 101 for reports on drones not being flown safely. It was agreed to not investigate installing gates to locations where drone user groups meet.

How to fly Drones safely and legally can be found [here](#).

8 GREENHAM COMMON DOG / LITTER WASTE BINS /UNCONTROLLABLE DOGS

(i) The Parish Council had received a report from the Berkshire, Buckinghamshire, Oxfordshire, Wildlife Trust (BBOWT) and West Berkshire Council (WBC) regarding guidance on uncontrollable dogs on the Common

(ii) It was agreed that the Parish Council cannot do anything to enforce dog walkers to keep their dogs under control on the Common. It was a matter for the Commission to investigate, which they are doing. There are currently no by-laws in the Commission Act to enforce dogs to be kept on the lead. As the Parish Council do not have any jurisdiction of matters on the Common, they would support the Commission and BBOWT in their decision. Cllr. Austin proposed and Cllr. Jones seconded, all in favour.

(iii) The Parish Council resolved for the Clerk to carry on tackling the situation of overflowing dog waste bins with WBC and their contractors regarding the Common. Parish Council did have concerns of overflowing dog waste during the busy Easter Bank Holiday and would like reassurance from WBC that they will be emptied.

Action: The Clerk to ask WBC for a report on how the bins are being monitored.

(iv) A resident had asked if a litter bin could be considered on the common carpark. The Parish Council agreed that this is the responsibility of BBOWT.

Action: The Clerk will forward the email to BBOWT.

9 PARISH ASSEMBLY – 25 APRIL 2024

The following Groups had agreed to participate in the Parish Assembly: History of Greenham Control Tower and Café, Newbury and Crookham Golf Course, The Community Project, Greener Greenham Group, Greenham Scouting Group, Greenham and Crookham Common Commission, BBOWT. The poster will be published and the Agenda will be posted closer to the date.

- **Action:** The Clerk to provide interested groups with further information and confirm whether those groups require a screen for their presentation and a display table.

Action: The Clerk will contact Newbury Weekly News for a paper advert, the Clerk was asked to use the Standing Orders 4 (4.5) which allows a Clerk to use the Clerk's judgement to spend money to carry out actions. Any expenditure will be reported in the next meeting.

10 HONORARY FREEMAN /FREEWOMAN, LOCAL GOVERNMENT ACT 1972 SECTION 249

The policy was adopted. Cllr. Jones proposed and Cllr. Jay seconded, all in favour.

11 80th ANNIVERSARY OF D-DAY LANDINGS - 6 JUNE 2024

(i) The report from the D-Day working group at Newbury Town Council on 05/03 had been circulated

(ii)The Parish Council received a request for funding towards the floodlighting of the Tower during the event. It was apparent that no budget had been established from the working party yet. The Parish Council **resolved** to donate up to £600 towards the whole event, and not just for a specific item. Cllr. Austin proposed, Cllr Jones seconded. All in favour, apart from Cllr. Swift-Hook that abstained. It was said that a Greenham Trust (GT) application was being investigated by the working group for match funding and this would be the desired method of payment from Parish Council.

Action: The Clerk will ask the D-Day working group how best to donate the £600, and will find out who will be taken responsibility for the GT application for match funding.

12 CLERK CORRESPONDENCE

- A confidential part 2 should have been on this agenda to record the Clerks appraisal on 23/02 and salary increment/inflation. This will be on the April agenda.
- Three candidates have shown interest in joining Council for the two current Racecourse vacancies. The Clerk had responded with a Co-option application and is waiting to hear back.
- It was agreed that a separate meeting for the Diamond Build Report was not necessary, it will be an agenda item in the April Parish Council Meeting.

13 CHAIRMAN REPORT

No further to report.

14 DISTRICT COUNCILLORS REPORT

Cllr. Barnett said he is working on written reports to be circulated for future meetings.

15 PARISH COUNCILLORS' REPORTS

Cllr. Martin Griffiths gave his resignation. He felt that stepping down would give others a chance to represent their Parish. The Council asked if he would reconsider as no one had attended a meeting yet to be co-opted onto Council even though interest had been made.

The Council said they were very sad to see Martin Griffiths stand down and a formal vote of Thanks was given to him for his tremendous amount of work in the Parish over the past 10 years.

16 FUTURE AGENDA ITEMS

- Diamond Build Survey – {awaiting MS to forward results of survey to Clerk}
- Greenham S137 Grant Policy and the process through the Good Exchange – {JSH to review policy}
- CIL update – {Clerk investigating previous Mins}
- Website options – {awaiting report from MS}
- Councillor emails – {awaiting further information}
- Parish Community Assembly update

17 HEALTH AND SAFETY

Cllr. Puffett provided a safety meeting brief.

It was requested for the H&S of the meetings to be moved to the beginning of the agenda to alert members of the public to firedoors and safety.

18 DATE OF THE NEXT PARISH COUNCIL MEETING

10th^h April 2024 @ 7.30pm, St Marys Church Hall

APPENDIX 1

Schedule of Bank Payments

13 March 2024

1. Cheque payments – GPC Current Account (Metro Bank)

Inv Date	Inv No / Trans Ref	Payee	Amount
29.02.2024	Month 11 Clerk Salary	Kim Lloyd	
29.02.2024	Month 11 HMRC employee/er Contribution	HMRC	
29.02.2024	Month 11 Pension	Berkshire Pension	
23.01.2024	Clerk Payroll - Feb 2117	SME Accounting Ltd	£ 12.00
01.03.2024	Dog Waste Collection - Inv 1307	Tactical Facilities	£ 179.52
12.02.2024	Office Rent - Inv 75, Feb 2024	Greenham Control Tower	£ 300.00
29.02.2024	Precept insert April 2024-25 - CS669081	CFH Docmail Ltc	£ 476.03

2. Regular (DD/SO) Bank Payments – GPC Current Account (Metro Bank)

Trans Date	Trans Ref	Payee	Amount
January	Monthly Bank Charges	Metro	£ 20.00
March	Bus Shelter Electricity	SSE	£ 46.08